

BYLAWS
of the
South Winnipeg Garden Club

ARTICLE I. PURPOSE / MISSION of the South Winnipeg Garden Club (SWGC)

1. To enjoy and share with others the mutual interests and practices of gardening.
2. To encourage and illustrate the joy of gardening within the community.
3. To promote gardening practices which foster sustainability and safety.

ARTICLE II. MEMBERSHIP

1. A person may apply for membership and upon payment of membership dues, shall become a member of SWGC.
2. All new members are required to pay a security deposit which will be refunded if they leave the club and leave their garden in an acceptable condition as determined by the Conditions and regulations of garden plot use.
3. All members shall uphold these *Bylaws*, and comply with the *Conditions and Regulations of Garden Plot Use* if they are renting garden plots.
4. A person shall cease to be a member of the Club on having been found to be not in good standing, by the Executive Committee.
5. Annual membership dues shall be paid on or before May 15th of each year, the amount to be determined by the Executive Committee members.
6. Meetings of Members:
 - a. There shall be periodic general meetings each year.
 - b. There shall be an annual general meeting (AGM) held at the end of the fiscal year.
 - c. Quorum for the transaction of business at a general meeting shall be 10% of the members in good standing.

ARTICLE III. EXECUTIVE COMMITTEE

1. The Executive Committee shall be elected from within the membership of the SWGC, at the AGM of the Club. The Executive Committee shall consist of the following: President, Vice-President, Secretary, Treasurer, Membership Administrator, Garden Administrator, Events Coordinator, and 2 or 3 Members-at-Large. Membership, Garden, and Events coordinators may be shared by two people who both have voting privileges. Webmaster can be a board or ex-officio position.
2. The Executive Committee may appoint non-elected officials as required for administration of the Club.
3. The term of office shall normally be two years and may be extended to run consecutively.
4. The President shall chair all general and regular meetings of the Club and all Executive meetings.
5. The Vice President shall perform the duties of the President in the absence of the President.
6. The Secretary shall keep minutes of all proceedings of the Club.
7. The Treasurer shall receive, deposit, and disburse all monies belonging to the Club and shall keep a record of all such transactions. The Executive Committee shall ensure that all money received on behalf of the SWGC is deposited in the name of the Club in a financial institution that is a member of the Canadian Deposit Insurance Corporation or a Credit Union so as to guarantee the deposits.
8. The Membership and Garden Administrators, or designate, shall administer the registration and annual fees and communicate notices as required to the members.
9. A Webmaster, as may be appointed by the Executive Committee, shall develop, initiate and maintain the Club website.
10. The Past-President shall be *ex officio* a member of the Executive Committee.
11. Signing Officers of the Club shall be any two of the Treasurer, President and Vice-President.
12. In the event of a vacancy in any of the positions of the Executive Committee during the interval between successive AGMs, the Executive Committee shall, by majority decision, fill the position by appointment from within the Membership of the SWGC.
13. The Executive Committee shall prepare a set of *Conditions and Regulations For Garden Plot Use* and update the same from time to time, as required.

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14. Meetings of the Executive Committee:
 - a. Executive Committee meetings shall be held at the call of the President.
 - b. Quorum for an Executive Committee meeting shall be 50% of the total number of Executive members.
 - c. Standing Committee members appointed by the Executive Committee shall be named as required.